

**GUIDELINES FOR PROVIDING THE ANDACEP PROVISION POLICY  
PT BANK TABUNGAN NEGARA (PERSERO) Tbk**

**1. The Bank Related Party includes:**

- a. Individuals or companies / entities that are controlling the Bank;
- b. Company / entity where the Bank acts as the controller;
- c. Individuals or other companies / entities acting as controllers of the company as referred to in letter b;
- d. The Company:
  - 1) individuals and / or companies / entities as referred to in letter a act as controllers;
  - 2) individuals and / or companies / entities as referred to in letter c act as controllers
- e. Commissioners, Directors, and Bank Executive Officers;
- f. Parties that have family relations up to the second degree, both horizontal and vertical:
  - 1) from individuals who are controlling the Bank as referred to in letter a;
  - 2) from the Commissioners, Directors and Executive Officers at the Bank as referred to in letter e;
- g. Commissioners, Directors and Executive Officers of the company as referred to in letter a, letter b, letter c, and or letter d;
- h. The company / body that the Commissioner, the Board of Directors and or the Executive Officer are:
  - 1) Commissioners, Directors and or Executive Officers at the Bank;
  - 2) Commissioners, Directors, and or Executive Officers in the company / entity as referred to in letter a, and letter b;
- i. Companies / entities that are 50% (fifty percent) or more Commissioners and Directors are Commissioners, Directors and Executive Officers of the company / body as referred to in letter c and or letter d;
- j. Company / agency where:
  - 1) The Commissioners, Directors and or Executive Officers of the Bank as referred to in letter e shall act as controllers;
  - 2) Commissioners, Directors, and or Executive Officers of the parties as referred to in letter a, letter b, letter c, and or letter d, act as controllers;
- k. k. company / entity that has financial relations with the Bank and
  - 1) or parties as referred to in letter a, letter b, letter c, letter d,
  - 2) letter e| letter f, letter g, letter h, letter i and or letter j;
- l. Collective investment contract where the Bank and or parties as referred to in letter a, letter b, letter c, letter d letter e, letter f, letter g, letter h, letter i and or letter j have 10% (ten percent) or more shares in the investment manager of the collective investment contract;
- m. Borrowers in the form of individuals or companies / non-bank entities that provide guarantees to parties as referred to in letter a to letter l;

- n. Borrowers are guaranteed by parties as referred to in letter a to letter I. What is meant by guarantee is a promise issued by one party to take over and / or pay off part or all of the obligations of the party owed in the case the party owed fails to fulfill its obligations ( default);
- o. Other banks that provide guarantees to parties as referred to in letter a to letter I insofar as there are counterguarantee from the Bank and / or parties as referred to in letter a to letter I to the other Bank.
- p. Other companies / entities in which there are interests and parties as referred to in letter f. What is meant by interest is if there are controls from ownership, management, and financial relationships.

## 2. General Policy for Provision of Funds to Related Parties

- a. All portfolios of Provision of Funds to Related Parties to Banks are set at a maximum of 10% (ten percent) of Bank Capital
- b. Provision of Funds to Related Parties must be through the approval of the Bank's Board of Commissioners, if no approval from the Board of Commissioners is obtained then Provision of Funds to the Borrower and the Borrower Group of the Related Party must be rejected by the Bank
- c. Provision of Funds to Related Parties must follow the prevailing general procedures for Provision of Funds, so as to continue to provide reasonable benefits to the Bank
- d. If the quality of the Provision of Funds to the Related Parties decreases to become less smooth, doubtful or stalled, the Bank is obliged to take steps to resolve it to improve it.
- e. If Provision of Funds is given to a Related Party from the Board of Directors, in the event of a conflict of interest between members of the Board of Directors and the Bank, the process of providing funds is:
  - 1) Other Directors who have no conflict of interest with the Bank
  - 2) The Board of Commissioners in all members of the Board of Directors have conflicts of interest with the Bank
  - 3) Other parties referred to by the GMS in all members of the Board of Directors or the Board of Commissioners have a conflict of interest with the Bank.
- f. The relationship between a Bank in the form of a BUMN or Regional Owned Enterprise (BUMD) and a Borrower in the form of BUMN and / or BUMD is **excluded from the understanding of the Related Party** insofar as the relationship is solely due to the direct ownership of the Indonesian Government.
- g. Loans to Bank Executive Officers are excluded as granting Loans to Related Parties insofar as they are provided in the context of the Bank's human resource welfare based on allowance policies and facilities and given fairly.
- h. Provision of Funds to companies / entities where the Commissioners, Directors and / or Executive Officers relating to Independent Commissioners are excluded from the LLL calculation to the Related Parties as long as the

independent Commissioners are not involved in decision making and there are no other control relationships.